

CITY OF GUNNISON JOB DESCRIPTION

DEPARTMENT: PARKS AND RECREATION
DIVISION: Parks
JOB TITLE: Park Maintenance Worker
DATE: August 5th, 2013

GENERAL DESCRIPTION OF DUTIES:

A basic knowledge of irrigation systems and previous experience as a equipment operator is a plus. Other duties include a variety of manual labor functions in the construction, maintenance, and repair of department buildings, grounds, parks, equipment, and associated facilities. This position works as a team member of the Park and Recreation staff in the planning maintenance and construction of new and existing Park and Rec facilities. Also directly and indirectly trains, and supervises seasonal workers. This job is performed in an outdoor environment with exposure to extreme temperatures. Response to emergency call outs and snow plow duties day or night on an as needed basis is a requirement of this position.

EXAMPLES OF DUTIES:

The following duty statements are illustrative of the essential functions of the job and do not include other non essential or marginal duties that may be required. The City reserves the right to modify or change duties or essential functions of this job at any time.

Operation of a variety of specialized equipment such as tractors, mowers, skid steers, backhoes, front-end loaders and dump trucks associated with the maintenance and construction of parks grounds and facilities. Frequent use of a variety of power tools to accomplish maintenance tasks.

Installs, maintains and troubleshoots irrigation systems including the repair and replacement of valves, timers, and pumps. Designs, develops, and installs new irrigation systems. Installation, maintenance of back flow prevention devices. Responsible for assisting in the winterization of irrigation systems. Also assist in the installation of and removal of water meters. Maintain water wells, pumps and assist in the testing of contaminates.

Construction of Park and Recreation capital improvements projects from dirt work to completion. Projects often include grading, leveling, landscaping, installation of irrigation, restrooms, picnic shelters and playgrounds. Plumbing, electrical, mechanical and construction skills are essential in the completion of these projects.

Application of non commercial chemicals and fertilizers in the maintenance of parks grounds, landscaping, and forestry..

Performance of janitorial work in the maintenance and cleaning of buildings and facilities including disposal of trash, cleaning restrooms, and stocking supplies.

Performs mechanical repair and maintenance on parks equipment. Performs routine maintenance such as oil changes, lubrication of equipment, changing tires, and tune-ups. Performs welding activities associated with equipment repair, modification, and part fabrication. Responsible for documentation of maintenance records.

Assists with set up, operation, and shut down of a ski area including operation and maintenance of F 12 poma lift including compliance with State Tramway requirements.

In the Winter months; performs duties associate with the operation and maintenance of the Gunnison Ice Skating facility under the direct supervision of the Parks Foreman and Rink Manager.. Duties included facility maintenance, operation and maintenance of ice resurfacing equipment, installation and repair of dasher boards and rink advertizing signage. Responsible for the building and maintaining of ice skating surfaces on three public skating areas..

Operation of park equipment associated with maintenance of the ball fields. Installs and repairs ball field amenities and other capital improvement projects.

Availability for on-call snow removal duties during off hours as required. Removal methods include plowing, snow blowing and shoveling.

Performance of playground, skate park and BMX inspections and records potential safety concerns. and performs necessary repairs.

Responsible for the accounting of Parks Department bills to Parks Foreman.

Reviews applications for seasonal workers to assist Parks and Recreation administrators in hiring process.

May attend special classes, meetings or school for training certifications on an as-needed basis.

.Performs other duties as required.

ORGANIZATIONAL RELATIONSHIPS:

Reports to Parks Maintenance Foreman.

Trains and directs the work of seasonal part-time and temporary workers on a regular basis.

EDUCATION AND EXPERIENCE:

High school diploma or GED. Two seasons of a construction trade or field experience preferred. Previous experience as an irrigation technician preferred.

NECESSARY REQUIREMENTS:

Valid Colorado Driver's License, possession of a CDL license is a plus however; a CDL can be obtained within the first 4 months of employment. Applicants must pass a criminal history check in order to be eligible for this position.

KNOWLEDGE, SKILLS, AND ABILITIES:

****Extensive knowledge in the installation, repair, and maintenance along with the ability to independently troubleshoot problems with electrical, plumbing, irrigation, equipment, is ESSENTIAL.

****Ability to supervise seasonal employees is a must.

Knowledge of landscaping techniques, grounds keeping, forestry is helpful.

Skill in building maintenance trades such as carpentry, construction, plumbing, and electrical systems preferred.

Skill in operating a variety of heavy equipment is a plus.

ENVIRONMENTAL AND PHYSICAL CONDITIONS:

The majority of this position's duties are performed in an outdoor environment. The Parks employee experiences daily exposure to weather elements and temperatures, motorized equipment operation, and local vehicle travel. The parks employee on a frequent basis may experience electrical, construction, and mechanical hazards associated with equipment and building maintenance, working at heights, and chemical hazards associated with the application of fertilizers and pesticides.

This position frequently requires overtime due to snow removal, maintenance of ice rink, ball fields, special events.

Ability to perform physical activities requiring continual walking, standing, and sitting. Ability to perform physical activities such as climbing, crawling, bending, stooping, and reaching.

Ability to lift, carry, push or pull burdens weighing up to 80 pounds on a frequent basis.

Ability to participate in and respond to routine conversation in person or via telephone, and distinguish equipment and building alarms and signals.

Visual and physical capabilities required to operate grounds keeping equipment, vehicles, and other heavy and light motorized equipment.

Entry level compensation for this position is \$33,100 with full City of Gunnison benefit package.